

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into by and between:



DE LA SALLE - COLLEGE OF SAINT BENILDE INC., a non-stock, non-profit educational institution, duly organized and existing under the laws of the Republic of the Philippines with principal office address at 2544 Taft Avenue, Malate, Manila, represented in this Act by its President, **BR. EDMUNDO L. FERNANDEZ FSC** and its Chancellor, **BENHUR A. ONG** hereafter referred to as the "**DLS-CSB**"

-and-



UNIVERSIDAD AUTÓNOMA DEL ESTADO DE HIDALGO, an international teaching and research university, duly organized and existing under the laws of the government of Mexico, with principal address at Abasolo no. 600, col. Centro, C.P. 42000, Pachuca de Soto, Estado de Hidalgo, México represented in this Act by its Rector, **OCTAVIO ACOSTA CASTILLO**, hereafter referred to as "**UAEH**".

(Collectively referred to as the "Parties", individually a "Party")

WITNESSETH:

Both Parties desiring to establish collaborative relations between the two institutions to promote friendship and cooperate in mutually beneficial association, have agreed on the followings:

1. The two institutions shall encourage cooperation in any discipline, which is offered in both institutions.
2. The two institutions shall seek to promote:
 - A. Exchange between the two institutions of students, professors, academic and administrative staff members
 - B. Cooperative research and joint project development for external funding support
 - C. Exchange of scientific and information materials that are of mutual interest
 - D. Development and/or delivery of courses including online courses
 - E. Joint teaching or supervision of students (co-tutelle)
 - F. Joint seminars, conferences, and academic meetings
 - G. Development of other experiential education abroad programs including short term summer abroad and field study programs, internships, and practica
 - H. Course micro-credentialing
 - I. Development of Globally Networked Learning (GNL)/Collaborative Online International Learning (COIL) courses and experiences
 - J. Other forms of cooperation that the two institutions may jointly arrange and agreed upon.
3. Activities will be mutually agreed upon by the Parties and will require specific arrangements that will be detailed in protocols supplemental to this MOU. The implementation of such activities is subject to approval in accordance with the policies of each institution and availability of resources.

4. The two institutions shall decide, through consultation, the specific areas and details of cooperation within the framework of this agreement and shall consult from time to time at the request of either institution for the purpose to review the implementation of this agreement.
5. **Funding.** The financial agreements involved in the implementation of this agreement shall be settled through consultation between the two institutions in respect of each program of cooperation.
6. **Use of Trademarks:** In all cases in which, as a consequence of and in application of the agreements laid down herein, one institution considers it necessary to use the logotypes of the other institution, it must previously ask the institution's permission through the agreement's coordinator, specifying the corresponding application (graphic, electronic or any other format) and the type of use for which it is being requested.
7. **Compliance with Laws.** The Parties will ensure that all activities and agreements contemplated by this MOU are subject to all applicable laws as well as the principles of non-discrimination, equity and inclusion
8. **Privacy and Confidentiality**


Non-disclosure. The Parties acknowledge that in the course of participating in these activities, the Parties may have access to and the need to exchange Confidential Information including personally identifiable information, and that such information is subject to reasonable privacy and confidentiality obligations. The Parties agree to maintain reasonable security measures in respect of any documents or information in any form identified by the owner as confidential and shall take all reasonable precautions to limit internal disclosure to those persons who are required to access such documents or information.

Data Privacy. The Parties shall comply with applicable provisions of Republic Act No. 10173 or the Data Privacy Act of 2012 of the Philippines, its implementing rules and regulations, and the issuances and circulars of the National Privacy Commission, as well as other applicable personal data privacy and security laws and regulations. At all times, both Parties shall implement the appropriate and reasonable level of organizational, physical, and technical security measures to ensure the confidentiality, integrity and accessibility of personal information that is processed. Personal Data disclosed by both Parties shall only be used for the intended purposes and shall only be retained until it serves its purpose, after which it shall be securely disposed of.
9. **Institutional Contacts.** The Parties will encourage direct contact and co-operation between their faculty and administrative staff, departments and research centres. For the purposes of institutional facilitation and coordination, Universidad Autónoma del Estado de Hidalgo will be represented by Mtro. José Luis Sosa Martínez (jose Luis_sosa@uaeh.edu.mx) and De La Salle-College of Saint Benilde will be represented by Center for External Linkages (oc.academicinkages@benilde.edu.ph).
10. **Duration and Effectivity of the MOU.** The agreement shall become effective on signing and shall remain in force for five (5) years. This agreement may be amended and supplemented between the two institutions.
11. **Termination.** Either institution may terminate this agreement by giving one-year notice in writing to the other institution. The institutions shall confer concerning the renewal of this Memorandum of Understanding six (6) months before the date of expiration.
12. **Representation on Authority of Parties/Signatories.** Persons executing this Agreement on behalf of the Parties hereby warrant and represent that s/he has the full power and authority to bind the Parties on whose behalf s/he is executing this Agreement and acknowledges that s/he is making this representation and warranty with the understanding that the other Party is relying thereon.

13. **Health and Safety Considerations.** Both Parties agree to comply with ISO 21001:2018 and applicable health and safety regulations, ensuring a safe and healthy environment for all stakeholders. This includes conducting regular risk assessments, implementing mitigation measures, and providing training to personnel and students. Clear communication protocols will be established for reporting and addressing health and safety concerns, with joint investigation and corrective actions taken in case of incidents. Continuous improvement will be supported through regular reviews and audits, and emergency preparedness plans will be maintained to address potential incidents.
14. **Electronic Signature.** This agreement may be executed electronically or by way of electronic signature and such shall be deemed original signatures, have the same force and effect as manual signatures and binding upon the parties.

IN WITNESS WHEREOF, This Agreement is executed on this ___ day of November, 2025, at the City of Makati, Metro Manila, Philippines, in two (2) original copies in English and two (2) original copies in Spanish, both texts being equally authentic. Each Party shall retain two (2) originals -one (1) in English and one (1) in Spanish- for its records.

**Universidad Autónoma del Estado de Hidalgo
Mexico**



Dr. Octavio Castillo Acosta
President



DIRECCIÓN GENERAL
JURÍDICA



REVISADO



José Luis Sosa Martínez
Head of International Affairs
and Academic Exchange

**De La Salle-College of Saint Benilde
Manila, Philippines**



Br. Edmundo L. Fernandez FSC
President





Benhur A. Ong
Chancellor

SIGNED IN THE PRESENCE OF WITNESSES:



Oscar Sorlo Reyes
Director, Center for External Linkages

REVIEWED BY DLS-CSB		
Office	Initial	Date
CIPM	 Ma. Janice R. Tejano	13 Nov 2025
RMO		
Legal Counsel	 Michelle Ann M. Escalona	13 Nov 2025