[Logo of partner institution]

[UAEH logo]

GENERAL COLLABORATION AGREEMENT

BETWEEN

THE UNIVERSIDAD AUTÓNOMA DEL ESTADO DE HIDALGO

AND

(THE PARTNER INSTITUTION)

City of Pachuca, State of Hidalgo. Mexico. \_\_\_\_\_\_\_\_ \_\_\_\_\_\_, 20\_\_\_\_\_.

**GENERAL COLLABORATION AGREEMENT ENTERED INTO BY AND BETWEEN THE UNIVERSIDAD AUTÓNOMA DEL ESTADO DE HIDALGO (HEREINAFTER REFERRED TO AS “THE UAEH”) REPRESENTED BY OCTAVIO CASTILLO ACOSTA, PRESIDENT OF THE UNIVERSITY AND JULIO CÉSAR LEINES MEDÉCIGO, EXECUTIVE VICE PRESIDENT AND PROVOST OF THE UNIVERSITY; AND \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (HEREINAFTER REFERRED TO AS “\_\_\_\_\_”) REPRESENTED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, PERSUANT TO THE FOLLOWING RECITALS AND TERMS:**

**RECITALS**

**The UAEH** hereby states through its legal representative that:

**1.** The UAEH has its own assets and legal capacity to enter into agreements, according to its current Organic Law (December 31, 2015) which establishes the following purposes for the UAEH:

1. Teaching: to organize, to impart and to encourage face-to-face and distance learning in all high school, technical, graduate and undergraduate levels, to train high quality human resources.
2. Research: to organize, to carry out, to promote and to guide scientific, humanistic and technological research in its basic and applied forms leading to human knowledge.
3. Creation, preservation and promotion of culture: to organize, to conduct and to encourage cultural and artistic creation and promotion in its different ways of expression.
4. Linkage: to relate harmoniously and efficiently with other institutions and organisms.
5. Promotion of legality, transparency and protection of human rights: to carry out activities in accordance with national laws, contributing to a culture of legality and a transparent rendering of accounts.
6. Promotion of quality and excellence: to plan, operate and negotiate academic and administrative activities.

**2**. In accordance with the Minute 384, dating from March 17, 2023 the general assembly in full session of the University Council elected Octavio Castillo Acosta as President of the institution in accordance with the article 22 section IV of the current Organic Law and the article 21 section IV of the UAEH Bylaws giving him the capacity to enter into agreements based on articles 28 and 31 sections I, V and VI of the current UAEH Organic Law, and articles 46 and 47 section V of the UAEH Bylaws.

**3.** Julio César Leines Medécigo, Executive Vice President and Provost, in accordance with the Article 80 section XIII of the Bylaws of the UAEH, can countersign the agreements entered into by the President and can also sign legal agreements representing the President.

**4.** The address of its registered office is: 600 General Mariano Abasolo Street, City Center in the City of Pachuca, State of Hidalgo. ZC 42000.

**5.** Is registered under **UAE 610303-799** in the Federal Registry of Taxpayers.

**The \_\_\_\_\_\_\_\_\_\_\_\_** hereby states through its legal representative that:

1. Type of institution or corporation:\_\_\_\_\_\_\_\_\_\_
2. Its objective(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. That\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_acting as\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has the legal capacity to undersign this agreement in accordance with \_\_\_\_\_\_\_\_\_\_\_\_\_.
4. The address of its registered office is:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
5. Federal Registry of Taxpayers ID number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Both parties** state that:

They agree to be obliged in the following terms and conditions.

**TERMS AND CONDITIONS**

**1. OBJECT**

The object of this agreement is to settle the general bases to sum efforts to carry out joint activities of: research, teaching, academic collaboration, professional development, promotion of cultural, artistic, sports, social and internship activities of mutual interest in accordance with the laws and specific programs.

**2. OBLIGATIONS OF THE PARTIES**

**The UAEH** is obliged to:

a) Strengthen institutional relationships.

b) Favor activities that contribute to the high quality training and formation of human resources based on the needs of the global society.

c) Favor the successful incorporation of its graduates into the labor market.

d) To generate competitive research in benefit of society, contributing to solve structural problems related to sustainability and the development of social, productive and public sectors.

e) To create, preserve, and promote culture in benefit of social sectors, favoring social solidarity and the preservation of multicultural, ethnic and natural heritage.

f) To promote legality, transparency and protection of human rights.

**The (Partner Institution)** is obliged to:

**3. SPECIFIC COLLABORATION AGREEMENTS**

**The UAEH** and \_\_\_\_\_\_\_\_\_\_ are obliged to enter into specific collaboration agreements to develop the activities mentioned above. These agreements must be approved by both parties and included to this agreement as appendices. They must be undersigned by the ones with the legal capacity to do so.

**4. SETTLEMENT OF PARTICIPATION**

The specific collaboration agreements mentioned above must describe precisely the activities to be done, the schedule, the people in charge to execute them, the facilities and equipment to do them, the contributions and, if necessary, the payment calendar and the people responsible for the payments. In general, every single necessary information and document to exactly determine the causes, ends and scope of each and every agreement.

**5. REPRESENTATIVES**

The UAEH and \_\_\_\_\_\_\_\_\_\_\_\_ agree to designate a technical representative on each part that must negotiate the actions that will guide the specific collaboration agreements derived from this agreement.

**6. DUTIES OF THE REPRESENTATIVES**

1. To coordinate the specific collaboration agreements mentioned above with the support of specialized groups that are considered necessary. The specific collaboration agreements must be authorized by the ones involved in them.
2. To cooperate in the negotiations to comply with the obligations and commitments subscribed in the specific collaboration agreements entered into by and between the **PARTIES**.
3. To follow up the specific collaboration agreements through the rendering of written reports to the institutions involved. The reports must point out the results as well as the convenience of continuing, broadening or closing the specific agreement.

**7. COPYRIGHT**

The holder of the copyright will be **\_\_\_\_\_\_\_\_\_\_,** recognizing the moral rights of the people that had intervened in the activity. **The UAEH** will be able to use the information and results derived from this legal instrument for academic purposes.

**8. WORK RELATIONSHIP**

The **PARTIES** agree that the people chosen by each institution to carry out the activities to reach the objective of this agreement, must have a work relationship only with their own institution; consequently each institution has the responsibility for their own employees and neither one of the parties should be considered as a joint nor a substitute employer, in compliance with the Article 13 of the Mexican Federal Labor Law.

**9. CONFIDENTIALITY**

The **PARTIES** agree to keep strict confidentiality of the technical and financial information that has to do with the activities in this agreement or in any specific collaboration agreement that derives from it.

**10. ECONOMIC CONDITIONS**

The financial conditions must be settled by both **PARTIES** in writing for each specific collaboration agreement, and must be duly signed.

**11. MODIFICATIONS**

The **PARTIES** agree that while this agreement is in force it is possible to make the necessary modifications to this or to any specific collaboration agreement if the modification is suggested in writing and signed by both **PARTIES**.

**12. TERM**

This agreement will be valid for \_\_\_\_\_\_\_\_\_\_\_ years since its signature. It will be terminated once the deadline is met when agreed by the **PARTIES** or when a party communicates in writing the desire to terminate the agreement. In this case the agreement will be terminated 30 days after the notice and only if there are no pending obligations, without prejudice against the fulfillment of other specific collaboration agreements currently in force.

**13. TERMINATION**

The **PARTIES** agree that by the time the deadline is met, all the obligations herein stipulated must be complied.

**14. INTERPRETATION AND RESOLUTION OF CONLFICTS**

The **PARTIES** state that this agreement is the result of both parties’ good faith. That is why they are obliged to carry out the activities leading to the execution of the agreement. In case of conflicts, the parties agree to solve them through a friendly settlement without turning to any jurisdictional authority.

**IN WITNESS WHEREOF the parties hereto set their hands, having read and fully understood and acknowledged the content and scope of this agreement. Both parties sign it by duplicate in the city of Pachuca, State of Hidalgo, Mexico, on the \_\_\_\_\_days of\_\_\_\_\_\_\_,20\_\_\_\_\_.**

MTRO. JULIO CÉSAR LEINES MEDÉCIGO

**EXECUTIVE VICE PRESIDENT AND PROVOST**

FOR THE (PARTNER INSTITUTION)

(Name and position of the same person in the commencement of the agreement)

FOR THE UAEH

DR. OCTAVIO CASTILLO ACOSTA

**PRESIDENT**

|  |  |
| --- | --- |
| **WITNESSES** | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  HEAD OF THE SCHOOL OR OFFICE | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  NAME AND POSITION OF THE WITNESS |

THE SIGNATURES THAT APPEAR IN THIS LAST PAGE CORRESPOND TO THE GENERAL COLLABORATION AGREEMENT ENTERED INTO BY AND BETWEEN THE UNIVERSIDAD AUTÓNOMA DEL ESTADO DE HIDALGO “THE UAEH” AND \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, SIGNED ON (MONTH) (DAY), 20\_\_\_\_\_.